



Regular Board Meeting

Members Present: Amy Drozdziel – President, Andrea Spengler, Lindsey Ellis, Jamie Hebner, Merv Fry, Michelle Merritt (arrived 6:36 pm) Derek Case (left at 7:12 pm)

Administration: John O'Connor – Superintendent, Daniel Grande – MS/HS Principal.

District Clerk: Kristin Irwin

Other: Scott Hazelton, Laurie Becker, Melissa Press, Sarah LoManto, Kaitie LoManto, Michael Gajewski, Chuck Leichner, Shari Leichner, Morgan Becker, Cathy Gajewski, Hannah Fox, Nick Fetterick, Kaytlynn Frankling, Vivian Tanner, Tyler Waugh, Evelyn Yeager, Emily Schneider, Cherie Yeager, Brian Yeager, Janet Buehler, Jamie Gruber, Ann Collura, Amy Gier, Nancy Adams, Braden Carmen-Observed Reporter.

Call to Order

Amy Drozdziel called the meeting to order at 6:00 pm.

Pledge to the Flag

Presentations

The Spanish Club gave a presentation of their Ecuador Trip to the Galapagos.

Dan Grande and John O'Connor recognized the following retirees:

Amy Gier
Ann Collura
Shari Leichner
Mike Gajewski
Janet Buehler

Amy Drozdziel honored Merv Fry for his years of service as a board member.

Approval of Agenda

Jamie Hebner made the motion, seconded by Merv Fry to approve the agenda.

All voted yes.

Public Comment- none



Supervisory Reports

Mr. Dan Grande stated that the MOCK DWI took place last week. Mr. Grande stated that Prom is at Tri-County on June 3rd. Mr. Grande stated that Regents will start on June 13th.

Mr. Scott Hazelton gave a presentation that reviewed participant numbers of the 2022-23 sports and acknowledged athletes who received honors. Mr. Hazelton discussed how all home sporting events will be live streamed by the service HUDL.

The cafeteria, transportation, technology, buildings and grounds supervisor reports are in the board packet.

Board Reports

- President

Amy Drozdziel stated that Graduation is June 24, 2023 at 2:00 pm.

- Committee Reports

Amy Drozdziel gave an update of the CCSBA Honors Night some of the board members attended.

- Superintendent

Discussion Items

- Reopening Learning Plan
- ARP Funding
- 2023-2024 Board Meeting Dates

Old Business-none

New Business Consent Agenda

Recommendation from Superintendent to approve agenda items A.

Lindsey Ellis made the motion, seconded by Michelle Merritt, upon recommendation from Superintendent to approve the Meeting Minutes.

A. Meeting Minutes

- 1) Approve the Budget Hearing and BOE Regular Meeting Minutes of May 4, 2023.
- 2) Accept the results of the Annual Meeting/District Vote of May 16, 2023.



All voted yes. Motion Carried

Recommendation from Superintendent to approve agenda items B.

Jamie Hebner made the motion, seconded by Merv Fry, upon recommendation from Superintendent to approve the Financial Items.

B. Financial Items

- 1) Treasurer's Report for all fund- April 2023
- 2) Warrant Summary Report and Claims Auditor Report- May 2023
- 3) Claims Audit Year End Report
- 4) Extra-Curricular Reports- April 2023
- 5) Faculty Year End Audit Report
- 6) Budget Transfers
- 7) Authorize the transfer from the unappropriated fund balance to Unemployment Reserves Fund in the amount not to exceed \$73,000 effective June 30, 2023.
- 8) Authorize the transfer from the unappropriated fund balance to the Retirement Contribution Reserve Fund in the amount not to exceed \$75,000 effective June 30, 2023.
- 9) Authorize the transfer from the Employee Benefit Accrued Liability Reserve Fund to the General Fund in the amount not to exceed \$120,000 effective June 30, 2023.
- 10) Authorize the transfer from the unappropriated fund balance to the Retirement Contribution Reserve Sub-Fund in the amount not to exceed \$76,000 effective June 30, 2023.
- 10) Authorize the transfer from the unappropriated fund balance to the Property Loss Reserve Fund in the amount not to exceed \$25,000 effective June 30, 2023.
- 11) Authorize the transfer from the unappropriated fund balance to the Capital Reserve Fund in the amount not to exceed \$750,000 effective June 30, 2023.
- 12) Authorize the transfer from the unappropriated fund balance to the Insurance Reserve Fund in the amount not to exceed \$15,000 effective June 30, 2023.

All voted yes. Motion Carried

Recommendation from Superintendent to approve agenda items C.



Andrea Spengler made the motion, seconded by Michelle Merritt, upon recommendation from Superintendent to approve the Personnel Items

C. Personnel

- 1) Appoint Janey Thompson, who has successfully completed her 120 workday probationary period, to a permanent Floater Monitor Aide position effective May 4, 2023.
- 2) Appoint Melissa Schwerk, who has successfully completed her 120 workday probationary period, to a permanent Floater Monitor Aide position effective May 12, 2023.
- 3) Approve the following individuals for the Summer Enrichment Program:

Elizabeth Matteson
Ashley Rokitka
Tom Dempsey
Laurie Becker
Lisa Szumigala
Michele Dolce
David McLhinney
James Pratt
Kristen Marvin
- 4) Approve the following substitute:

EvaRose Wienke – Uncertified Teacher
Floater Monitor Aide – effective June 1, 2023.
- 5) Authorize the Superintendent to execute a Memorandum of Agreement with the SEIU Local 200 United AFL-CIO regarding Juneteenth and holiday pay for purposes of overtime.
- 6) Authorize the Superintendent to execute a Memorandum of Agreement with the SEIU Local 200 United AFL-CIO regarding wait time pay.
- 7) Authorize the Superintendent to execute a Memorandum of Agreement with the Forestville Teachers Association regarding Kelly Raichel being appointed as a teacher on a Special Assignment. (TOSA)
- 8) Recommendation of the Superintendent to approve the following resolution:



Upon the recommendation of the Superintendent of Schools, Kelly Raichel, who possess a teaching certificate in the certification area of Elementary Education, and who has been granted tenure in the Elementary Area, is hereby appointed as a Teacher on Special Assignment (TOSA) to the temporary, non-tenure bearing position of Instructional Coach commencing on August 30, 2023, and ending on June 30, 2026. Kelly Raichel shall continue to earn seniority in Elementary tenure area and her salary and benefits will remain unchanged.

- 9) Establish an 11-month School Secretary position for 7.5 hours per day effective July 1, 2023.
- 10) Approve the resignation of Emily Scott, Certified Occupational Therapy Assistant, effective June 2, 2023.
- 11) Approve the resignation of Alexander Szymanski, Floater Monitor Aide, effective June 23, 2023.
- 12) Approve the resignation of Jessica Howes, Floater Monitor Aide, effective June 23, 2023.
- 13) Approve Cori Coia to a 10-month Floater Monitor Aide position for 7 hours per day effective August 30, 2023. The probationary period will be August 30, 2023, and anticipated to end on March 14, 2024.
- 14) Approve the resignation of Kris Richter, Bus Driver, effective June 30, 2023.
- 15) Appoint Kris Richter as Head Bus Driver effective July 1, 2023. The probationary period will be for one year beginning July 1, 2023 - June 30, 2024.
- 16) Authorize the Superintendent to enter into a contract with Kris Richter, Head Bus Driver, effective July 1, 2023, through June 30, 2026.
- 17) Authorize the Superintendent to enter into a contract with James Knoop, Director of Facilities, effective July 1, 2023, through June 30, 2024.
- 18) Upon the recommendation of the Superintendent Krista Lennertz, who holds an initial certification in Childhood Education Grades 1-6, is hereby appointed to a probationary position in the Elementary tenure area for a 4-year probationary period commencing on August 30, 2023 and ending on August 29, 2027 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the



teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Krista Lennertz shall receive a salary for the school year (2023- 2024) of \$41,795.00 based on Step C of the Collective Bargaining Agreement.

- 19) Upon the recommendation of the Superintendent Cassandra Essek, who holds an initial certification in Childhood Education Grades 1-6, is hereby appointed to a probationary position in the Elementary tenure area for a 4 year probationary period commencing on August 30, 2023 and ending on August 29, 2027 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Cassandra Essek shall receive a salary for the school year (2023- 2024) of \$41,066.00 based on Step B of the Collective Bargaining Agreement.
- 20) Upon the recommendation of the Superintendent Zachary Bills, who holds an professional certification in Music Area is hereby appointed to a probationary position in the Music tenure area for a 4 year probationary period commencing on August 30, 2023 and ending on August 29, 2027 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Zachary Bills shall receive a salary for the school year (2023- 2024) of \$40,539.00 based on Step A of the Collective Bargaining Agreement.
- 21) Approve Nicole Nopper as a Certified Occupational Therapist Assistant, effective August 29, 2023, Step 6 of the Collective Bargaining Agreement. There will be a six (6) month probationary period from August 29, 2023, through February 29, 2024.
- 22) Approve Brian Taber as the Sewer Treatment Operator with a stipend of \$3,000.00 for the 2023-2024 school year.
- 23) Amend the following individual's contracts to add Juneteenth as a paid holiday:



Marissa Graci
Nate Nobles
Kerrie Pelletter
Kristin Irwin
Wesley Wright
Sarah LoManto

- 24) Appoint Brenda Schneider to an 11-month School Secretary position effective May 18, 2023. The probationary period for civil service purposes will be one year beginning on the date of May 18, 2023 and ending on May 17, 2024.
- 25) Wesley Wright – Director of Technology and Communications permanent appointment 5/3/2023.
- 26) Terminate Grace Sipos, long term substitute, Special Education teacher, effective June 30, 2023. She will remain on the substitute list.
- 27) Approve the following bus drivers and aides for summer transportations runs at their regular 2023-2024 hourly rates:

Jane Scott– Bus Driver – North Collins	4.75 hours/day
Sara Botticello – Bus Aide – North Collins	3.75 hours/day
Meranda Heim – Bus Driver – Pine Valley	4.0 hours/day
Terri O'Connor – Bus Aide – Pine Valley	3.0 hours/day
Pat Valvo – Bus Driver – LoGuidice	4.25 hours/day
Mary Gunther – Bus Aide – LoGuidice	3.25 hours/day
Joanne Moss – Bus Driver – Brocton	6.75 hours/day
Jen Tampio – Bus Driver – Summer Enrichment	4.00 hours/day
Bruce Stewart – Bus Driver – Pine Valley	4.00 hours/day

Bus Driver Substitutes

Randy Richter
Bill Moss

Bus Driver Aide Substitutes

Anita Stewart
Adan Seeley

- 28) Approve \$14.20 per hour as the summer cleaner rate for 2023.
- 29) Approve the following summer cleaners at the Board approved summer cleaner rate:



Jaunice Thompson 8.0 hours a day
Adam Selley 8.0 hours a day

- 30) Approve the following cafeteria positions for summer at their regular 2023-2024 hourly rates:

Eric Flitt	Cook/Baker	Mon-Thurs.	4.5 hours/day
Sandy Muck	Food Service Helper	Mon- Thurs.	4 hours/day

Food Service Helper Substitutes

Anita Stewart
Jane Scott
Megan Congdon

Cook/Baker Substitute

Melinda VanArsdale

- 31) Approve the following volunteers:

Jamie Gruber
Matthew Dunn

- 32) Appoint Nathan Nobles as the District Treasurer for the 2023-2024 school year.

- 33) Approve the following stipends effective July 1, 2023, through June 30, 2024:

District Clerk	\$4,750
Central Treasurer	\$2,000

All voted yes. Motion Carried

Recommendation from Superintendent to approve agenda items D.

Andrea Spengler made the motion, seconded by Jamie Hebner upon recommendation from Superintendent to approve the Other Items.

D. Other

- 1) Approve the following IEP Recommendations # in the board packet.
- 2) Approve the Summer Enrichment Pay of \$27.00 an hour.



- 3) Nominate Christine Schnars, as the Area 3 Director and liaison to the New York School Boards Association for a two-year term.
- 4) Authorize the Superintendent to enter into a renewal agreement with ESI for the Employee Assistance Program in the amount of \$ 3,060.00 for the period of July 1, 2023- June 30, 2024.
- 5) Authorize the Superintendent to enter into an agreement with Stacey L. Lovern OTR/L for 2023-2024 year for a contractual amount of \$15,000.00.
- 6) Authorize the Superintendent to enter into an agreement with the County of Chautauqua and the Chautauqua County Sheriff for the school resource officer program partnership July 1, 2023, through June 30, 2024 at a contractual amount of \$104,125.00.
- 7) Authorize the Superintendent to approve the change orders up to \$35,000.00 for the Capital Project.
- 8) Authorize the Superintendent to enter into a rental agreement for transportation with the Forestville Parent Connection for Class Night 2023.
- 9) Approve the second reading and adoption of the following policies:
 - #8450- Home, Hospital, or Instructional Instruction (Homebound Instruction)
 - #3410- Code of Conduct

All voted yes. Motion Carried

Executive Session

Michelle Merritt made the motion, seconded by Mervin Fry enter into Executive Session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons at 7:34 pm.

All voted yes.

Jamie Gruber was asked to join executive session.

Mervin Fry made the motion, seconded by Jamie Hebner to return to regular session at 8:21 pm.

All voted yes.



Adjournment

Mervin Fry made the motion, seconded by Andrea Spengler to adjourn the meeting a 8:21 pm.

All voted yes.

Correspondence/Information

- End of Year Advisor Reports
- Christine Schnars Letter

draft